

APPENDIX C



Division of Public Health Services
Office of the Assistant Director
Public Health Preparedness Services

<http://asiis.azdhs.gov>

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Arizona Administrative Code (AAC), R9-6-707, R4-23-411 and R9-6-708 describe how immunizations are to be reported to the Arizona State Immunization Information System (ASIIS) and to whom information may be released:

R9-6-707. Required Reports

H. As required by A.R.S. § 36-135, a health care professional shall submit for each vaccine administered to a child the information required in A.R.S. § 36-135(B), the IRMS number, and the VFC Pin number, if applicable, to the Department as follows:

1. If reporting by mail or fax, the health care professional shall use a form supplied by the Department.
2. If reporting by telephone, the health care professional shall call a telephone number provided by the Department for this purpose between 8:00 a.m. and 5:00 p.m., Monday through Friday, except state holidays.
3. If reporting electronically, the health care professional shall:
4. Connect to the ASIIS web page through a secure Internet connection and enter the information; or
5. Ensure that the information is submitted in a format that can be imported into ASIIS and:
6. Provide a compact disk or digital video disk that contains the information to the Department; or
7. Transfer the information to the Department through a secure file transfer protocol.

R4-23-411. Pharmacist-administered or Pharmacy or Graduate Intern-administered Immunizations

F. Recordkeeping and reporting requirements:

1. A pharmacist or pharmacy or graduate intern granted certification under this Section to administer immunizations or vaccines and, in an emergency, epinephrine and diphenhydramine to an eligible patient shall provide to the pharmacy the following information and documentation regarding each immunization or vaccine administered:
 - a. The name, address, and date of birth of the patient;
 - b. The date of administration and site of injection;
 - c. The name, dose, manufacturer's lot number, and expiration date of the vaccine, epinephrine, or diphenhydramine;

- d. The name and address of the patient's primary care provider or physician, as identified by the patient;
 - e. The name of the pharmacist or pharmacy or graduate intern administering the immunization;
 - f. A record of the pharmacist's or pharmacy or graduate intern's consultation with the patient determining that the patient is an eligible patient as defined in R4-23-110;
 - g. The date and time that the written report specified in subsection (F)(2) was sent to the patient's primary care provider or physician;
 - h. Consultation or other professional information provided to the patient by the pharmacist or pharmacy or graduate intern;
 - i. The name and date of the vaccine information sheet provided to the patient; and
 - j. For immunizations or vaccines given to an eligible minor patient, a consent form signed by the minor's parent or guardian.
2. The pharmacist or pharmacy or graduate intern shall provide a written report to the patient's primary care provider or physician containing the documentation required in subsection (F)(1) within 48 hours after the immunization. The pharmacy shall make the required records specified in subsection (F)(1) and a record of compliance with this subsection available in the pharmacy for inspection by the Board or its designee.
 3. A pharmacy's pharmacist-in-charge shall maintain the records required in subsection (F)(1) in the pharmacy for a minimum of seven years from the immunization's administration date.

R9-6-708. Release of Immunization Information

In addition to the persons who have access to immunization information according to A.R.S. § 36-135(D) and consistent with the limitations in A.R.S. § 36-135(E) and (H), the Department may release immunization information to:

1. An authorized representative of a state or local health agency for the control, investigation, analysis, or follow-up of disease;
2. A child care administrator, to determine the immunization status of a child in the child care;
3. An authorized representative of WIC, to determine the immunization status of children enrolled in WIC;
4. An individual or organization authorized by the Department, to conduct medical research to evaluate medical services and health related services, health quality, immunizations data quality, and efficacy; or
5. An authorized representative of an out-of-state agency, including a state health department, local health agency, school, child care, health care provider, or a state agency that has legal custody of a child.